



# VCU

## Graduate School

### Graduate School Mentorship Program

#### **Undergraduate Student Mentee Application**

##### **About the GSMP**

The Graduate School Mentorship Program (GSMP) provides opportunities for undergraduate students to work directly with graduate students in a meaningful mentoring relationship. The mission of the GSMP is to expose undergraduate students to the graduate experience as they make decisions about post-baccalaureate study and transition from undergraduate to graduate student status.

##### **Mentee Requirements**

- Attend and actively participate in all GSMP meetings:
  - Program Orientation – Early September
  - Workshop – November
  - Mid-Program Meeting – Late January
  - Service Project February
- Participate in service-learning project. The mentors and mentees will volunteer as a group at a community service event (date and location TBD).
- Meet in person with mentor for one to three hours per week.
- Complete periodic electronic surveys.
- Take advantage of shadowing opportunities provided by mentor
- Participate with mentor in one-to-one check in meeting with program staff

Please feel free to contact the Mentorship Program Coordinator,  
at [gsmp@vcu.edu](mailto:gsmp@vcu.edu) or (804) 827-4544 with questions.



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## Mentee Application

Please return to [gsmp@vcu.edu](mailto:gsmp@vcu.edu) or  
The Graduate School, Blair House, 408 W. Franklin Street, Room 113

Name: [Click here to enter text.](#)

Student ID (V-number): [Click here to enter text.](#)

Telephone: [Click here to enter text.](#)

VCU email address: [Click here to enter text.](#)

Major(s): [Click here to enter text.](#)

Minor(s): [Click here to enter text.](#)

Current cumulative GPA: [Click here to enter text.](#)

Are you interested in shadowing a mentor?

Have you ever worked with a mentor? When did you work with a mentor? Where did you work with a mentor? [Click here to enter text.](#)

What was the outcome of the mentoring? [Click here to enter text.](#)

Have you ever been a mentor? If so, where and when? What was the outcome? [Click here to enter text.](#)

What is your career goal? [Click here to enter text.](#)

Please attach a written statement (no more than one page) regarding your interest in graduate school, your interest in mentorship, and why you believe you are a strong candidate for this program. Please have a reference complete the attached letter of recommendation and submit it with your application.

*I have discussed my interest in the Graduate School Mentorship Program with my academic adviser and he/she supports my participation in the program for the \_\_\_\_\_ academic year, as evidenced by the signature on the following line (electronic approval from adviser is acceptable).*

\_\_\_\_\_  
Signature of academic adviser

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of academic adviser (please print)

I certify by signing or typing my name below that my application is complete and accurate.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date



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### Mentee Reference Form

\_\_\_\_\_ has applied to be a mentee through the VCU Graduate School's *Graduate School Mentorship Program* and has named you as a reference. This position involves one to three hours of weekly contact with a graduate student and requires specific personal attributes. Please complete this reference and return it to the student in a sealed envelope or email your response to the Graduate School at Please feel free to use the space under each question to add any comments. If you have any questions, please contact the Mentorship Program Coordinator at (804) 827-4544.

Name of recommender

\_\_\_\_\_  
First Last Title email address

How long and in what capacities have you known the applicant?  
\_\_\_\_\_

Please assess the applicant in the following areas:

	Superior	Good	Average	Poor	Unknown
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperativeness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reliability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please provide additional comments on the applicant's motivation, intellectual ability, and other attributes that lead you to believe he/she will be a successful mentee.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In your professional opinion, can the applicant commit to completing one to three hours of contact with his/her mentor per week for one academic year?

Yes  No

What is your overall assessment of the applicant's ability to complete the mentorship program?

- Highly recommend                       Recommend with reservation  
 Recommend without reservation       Do not recommend

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Name (Please print) Institution

\_\_\_\_\_  
Position Telephone number