University Graduate Council Minutes

November 12, 2013
Sanger Hall, rm 1-038

Members present:
  Douglas Boudinot, chair  Jason Merrick
  Brendan Dwyer  Alison Montpetit
  Herschell Emery  Ann Nichols-Casebolt
  Sheryl Finucane  Blythe Proulx
  David Holdford  Sherry Sandkam
  Richard Huff  Mark Schaefermeyer
  Oonagh Loughran  Leslie Stratton
  Clint McCown

Guests: Drs. Sarah Jane Brubaker, Elliott Minor and George Zsidins

I. Committee Reports
   A. Committee on Admissions and Academic Standards
      Dr. Mark Schaefermeyer reported that the Committee has a hearing that is being scheduled currently.

   B. Committee on Internal Review
      Dr. Sandkam reported that the Committee will be meeting soon to start reviewing Graduate School By-laws.

   C. Committee on Policies and Procedures
      Dr. Ann Nichols-Casebolt reported that the Committee has met and set their agenda for the year. They will review: dismissal procedures, ETD embargos, leave policy for graduate students, degree definitions, comprehensive exams and candidacy.

   D. Committee on Programs and Courses
      New Courses
         School of Medicine
         IBMS 635 Cellular Signaling (PC 2013-0924-05; effective date – spring 2014)
         School of Business
         MGMT 654 Negotiations (PC 2013-1022-19; effective date – spring 2014)
         Graduate School
         GRAD 612 Oral Presentation Skill-building for Career Professionals (PC 2013-1022-20; effective date – spring 2014)
         School of Pharmacy
         MEDC 609 Advanced Organic Synthesis: A Target-Oriented Approach (PC 2013-1022-34; effective date – spring 2014)

      Course title change
         School of Medicine
         PHIS 512 ECG and Mechanism of Disease (PC 2013-1022-21; effective date – spring 2014)
            Change title to: Cardiac Function in Health and Disease
         Wilder School
         URSP 762 Planning Studio II (PC 2013-1022-22; effective date – spring 2014)
            Change title to: Professional Plan
Course deletion
School of the Arts
ARTE 520 Teaching Concepts Through the Arts (PC 2013-1022-23; effective date – spring 2014)
ARTE 553 Art and Perceptual Communication (PC 2013-1022-24; effective date – spring 2014)
ARTE 652 Art Supervision and Administration (PC 2013-1022-25; effective date – spring 2014)

Course grading change
School of Dentistry
DENS 540 Practice Management I (PC 2013-1022-26; effective date – fall 2014)
  Change to P/F
DENS 640 Practice Management II (PC 2013-1022-27; effective date – fall 2014)
  Change to P/F
DENS 730 Practice Management III (PC 2013-1022-28; effective date – fall 2014)
  Change to P/F
DENS 740 Practice Management IV (PC 2013-1022-29; effective date – fall 2014)
  Change to P/F
PROS 626 Clinical Principles of Dental Implantology Lab (PC 2013-1022-30; effective date – spring 2014)
  Change to P/F

School of Education
TEDU 700 Externship (PC 2013-1022-31; effective date – spring 2014)

Other
School of the Arts
PHTO 699 Graduate Exhibition (PC 2013-1022-32; effective date – spring 2014)
  Have course be repeatable

School of Pharmacy
PHAR 721 Clinical Therapeutics Module: Integrated Medication Management (PC 2013-1022-33; effective date – spring 2016)
  Change the effective date should be spring 2016

Program revision
Da Vinci Center
Master of Product Innovation – update curriculum to include new courses (PC 2013-1022-05; effective date – spring 2014)
INNO 691 Topics in Product Innovation (PC 2013-1022-06; effective date – spring 2014)
INNO 697 Guided Study in Product Innovation (PC 2013-1022-07; effective date – spring 2014)

School of Business
M.A., Economics, Health Economics concentration – remove HCPR 701 and add HCPR 601 to elective courses (PC 2013-1022-08; effective date – spring 2014)

II. Action Items

New program and courses
School of Business - APPROVED
Master of Supply Chain Management (PC 2013-1022-01; effective date – fall 2014)
SCMA 602 Global Supply Chain Management (PC 2013-1022-02; effective date – fall 2014)
SCMA 603 SAP ERP and Supply Chain Management (PC 2013-1022-03; effective date – fall 2014)
SCMA 606 Supply Chain Innovation (PC 2013-1022-04; effective date – fall 2014)

Program Revision
Wilder School – APPROVED (effective date changed to fall 2014)
Ph.D. in Public Policy and Administration (PC 2013-1022-09; effective date – spring 2014)
  Change in required courses and curriculum
  Deletion of concentrations: health policy, public management in state and local government, and urban policy
  Addition of concentrations: public policy, urban and regional policy, public administration, criminal justice policy
Graduate School staff will be working with the Degree Audit Office to create and test graduate degree audit templates this year, with an implementation goal for Fall 2014. In conjunction with this initiative, the Graduate Council and the Graduate Deans Advisory Committee are being asked to confirm support for the creation of an accurate graduate grade point average based on the program matriculation. Dr. McCown motioned to support this request. The motion was approved.

III. Old Business
No old business.

IV. New Business
No new business.

V. Chair’s Report
Dr. Mark Schaefermeyer reported that the Leaders and Entrepreneurs Academy for Professional Development will start offering classes to graduate and professional students spring 2014. The courses to be offered are:

**GRAD 610: Career and Professional Development Planning for Graduate Students**
Semester; two lecture hours per week for seven weeks. One credit. Graduate standing. This course is designed to assist participants as they navigate the challenges faced when making career choices in a complex global economy. Includes opportunities for self and career skills assessment. Spring 2014: Monday, 4-6 p.m. CRN 30806.

**GRAD 611: Professional and Personal Development**
Semester; lecture, two hours per week; two credits. Permission of instructor. Open to graduate students and post-doctoral fellows. The course will involve self-assessment and development of the student’s personal mission statement and individual development plan (IDP) in consultation with faculty and alumni mentors from the student’s discipline. Spring 2014: TBD

**GRAD 612 Oral Presentation Skill-building for Career Professionals**
Semester; lecture, one hour per week; one credit. Graduate standing. This course focuses exclusively on developing and
delivering presentations. Students are expected to create professional presentations representative of their focused research area to be delivered to a "lay" audience. Class exercises focus on audience analysis and strategic choices, theme development, argument construction and impromptu public speaking as a means to developing confidence in speaking to an audience. Spring 2014: Wednesday, 4-5:15 p.m. CRN30882.

Dr. Sherry Sandkam reported that she is meeting with program directors to set up templates for the new degree audit system. The system will track student’s progress through their program until graduation.

Dr. Doug Boudinot reported that the program director support staff meeting was very well received and the Graduate School is looking at setting up smaller meetings for this group on specific topics that are of issue to them.

Dr. Boudinot also reported that doctoral graduation rates are up to 67% (higher than the national average) and masters graduation rates are up to 82%.

Adjourned at 4:00pm.