Graduate School

408 W. Franklin Street
PO Box 843051
Phone: 804-828-2233
www.graduate.vcu.edu
Graduate Faculty - 1,139 full; 352 affiliate

Graduate Programs

24 Certificate; 73 Master’s; 40 Doctoral Degrees

Graduate Students – 5,281

17% of Total Enrollment
92% Degree seeking (4,879)

63% Master’s, 32% Doctoral, 4% Certificate

64% Female, 36% Male

73% Resident, 27% Non-resident

25% Minority, 62% White, 9% International

63% Full-time, 37% Part-time
Master’s Degrees Awarded

- 2000: 1200
- 2001: 1200
- 2002: 1300
- 2003: 1300
- 2004: 1300
- 2005: 1300
- 2006: 1300
- 2007: 1300
- 2008: 1300
- 2009: 1600
- 2010: 1600
- 2011: 1800
- 2012: 1800
- 2013: 1800
- 2014: 1600
- 2015: 1600
- 2016: 1600
- 2017: 1600
PhD Graduation Rate

% Graduated

Years

% Graduated

0% 10% 20% 30% 40% 50% 60% 70% 80%

4 5 6 7 8 9 10

Fall 2003
Fall 2004
Fall 2005
Fall 2006
Fall 2007
Fall 2008
Fall 2009
Fall 2010
Fall 2011
Fall 2012
<table>
<thead>
<tr>
<th>Demographics</th>
<th>VCU</th>
<th>High Research Institutions</th>
<th>All Institutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td>39.9%</td>
<td>55.8%</td>
<td>53.8%</td>
</tr>
<tr>
<td>Female</td>
<td>60.1%</td>
<td>44.2%</td>
<td>46.2%</td>
</tr>
<tr>
<td>US Citizen</td>
<td>72.1%</td>
<td>66.8%</td>
<td>68.5%</td>
</tr>
<tr>
<td>Temporary Visa</td>
<td>27.9%</td>
<td>33.2%</td>
<td>31.5%</td>
</tr>
</tbody>
</table>

NSF/NIH/USED/USDA/NASA, 2015 Survey of Earned Doctorates
## Doctoral Graduates

<table>
<thead>
<tr>
<th>Ethnicity and Race</th>
<th>VCU</th>
<th>High Research Institutions</th>
<th>All Institutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hispanic/Latino</td>
<td>4.7%</td>
<td>6.9%</td>
<td>7.0%</td>
</tr>
<tr>
<td>American Indian</td>
<td>0.0%</td>
<td>0.3%</td>
<td>0.4%</td>
</tr>
<tr>
<td>Asian</td>
<td>5.7%</td>
<td>9.7%</td>
<td>8.7%</td>
</tr>
<tr>
<td>African American</td>
<td>9.4%</td>
<td>4.5%</td>
<td>6.5%</td>
</tr>
<tr>
<td>White</td>
<td>78.3%</td>
<td>73.4%</td>
<td>72.3%</td>
</tr>
<tr>
<td>Two or More Races</td>
<td>1.9%</td>
<td>2.8%</td>
<td>2.6%</td>
</tr>
</tbody>
</table>

NSF/NIH/USED/USDA/NASA, 2015 Survey of Earned Doctorates
## Doctoral Graduates

<table>
<thead>
<tr>
<th>Graduate and Undergraduate Debt Level</th>
<th>VCU</th>
<th>High Research Institutions</th>
<th>All Institutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>51.0%</td>
<td>55.8%</td>
<td>53.1%</td>
</tr>
<tr>
<td>$30,000 or Less</td>
<td>17.7%</td>
<td>22.7%</td>
<td>22.1%</td>
</tr>
<tr>
<td>More than $30,000</td>
<td>31.3%</td>
<td>21.5%</td>
<td>24.8%</td>
</tr>
</tbody>
</table>

NSF/NIH/USED/USDA/NASA, 2015 Survey of Earned Doctorates
### Doctoral Graduates

<table>
<thead>
<tr>
<th>Fields of Study</th>
<th>VCU</th>
<th>High Research Institutions</th>
<th>All Institutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Life Sciences</td>
<td>32.7%</td>
<td>22.5%</td>
<td>22.8%</td>
</tr>
<tr>
<td>Physical Sciences</td>
<td>9.2%</td>
<td>12.5%</td>
<td>10.8%</td>
</tr>
<tr>
<td>Math &amp; Computer Sci</td>
<td>3.3%</td>
<td>7.5%</td>
<td>7.0%</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>14.4%</td>
<td>14.9%</td>
<td>16.5%</td>
</tr>
<tr>
<td>Engineering</td>
<td>13.1%</td>
<td>19.9%</td>
<td>18.0%</td>
</tr>
<tr>
<td>Education</td>
<td>6.5%</td>
<td>7.0%</td>
<td>9.3%</td>
</tr>
<tr>
<td>Humanities and Arts</td>
<td>5.2%</td>
<td>10.9%</td>
<td>10.2%</td>
</tr>
<tr>
<td>Other Fields</td>
<td>15.7%</td>
<td>5.1%</td>
<td>5.5%</td>
</tr>
</tbody>
</table>

NSF/NIH/USED/USDA/NASA, 2015 Survey of Earned Doctorates
## Doctoral Graduates – Post Graduation Employment

<table>
<thead>
<tr>
<th>Post-gradation Employment</th>
<th>VCU</th>
<th>High Research Institutions</th>
<th>All Institutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Post-Doctoral Study</td>
<td>23.9%</td>
<td>26.0%</td>
<td>23.8%</td>
</tr>
<tr>
<td>Academe</td>
<td>37.2%</td>
<td>36.6%</td>
<td>37.9%</td>
</tr>
<tr>
<td>Government</td>
<td>7.8%</td>
<td>5.2%</td>
<td>5.8%</td>
</tr>
<tr>
<td>Industry/Business</td>
<td>15.5%</td>
<td>25.1%</td>
<td>23.6%</td>
</tr>
<tr>
<td>Nonprofit</td>
<td>9.8%</td>
<td>3.8%</td>
<td>4.6%</td>
</tr>
<tr>
<td>Other</td>
<td>6.2%</td>
<td>3.0%</td>
<td>4.2%</td>
</tr>
</tbody>
</table>

NSF/NIH/USED/USDA/NASA, 2015 Survey of Earned Doctorates
Graduate Assistantship Funding
<table>
<thead>
<tr>
<th>Commonwealth of Virginia Tuition Assistance Funds</th>
<th>$xx,xxx</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doctoral Assistant at Candidacy (#)</td>
<td></td>
</tr>
<tr>
<td>• 1/3 tuition support (#)</td>
<td></td>
</tr>
<tr>
<td>• Dissertation Assistantship (#)</td>
<td></td>
</tr>
<tr>
<td>Hibbs/Waller Scholarship for Women (1)</td>
<td></td>
</tr>
<tr>
<td>Graduate School Assistantship (#)</td>
<td></td>
</tr>
<tr>
<td>New Doctoral Assistantships (#)</td>
<td></td>
</tr>
<tr>
<td>• Resident Tuition, Nonresident Waived, 1st year with graduate stipend (#)</td>
<td></td>
</tr>
<tr>
<td>• Resident Tuition, Nonresident Waived, 2nd /final year without stipend (#)</td>
<td></td>
</tr>
<tr>
<td>SREB Doctoral Scholars Program, Institutional Award (#)</td>
<td></td>
</tr>
<tr>
<td>Other Commitments (PFF, PREP)</td>
<td></td>
</tr>
<tr>
<td>Tuition Assistance for approved TA lines</td>
<td># 9- or 12-month TAs</td>
</tr>
</tbody>
</table>
Southern Regional Education Board (SREB) 
Doctoral Scholars Program, Institutional Award

• The Graduate School awarded 5 Doctoral Scholars Program Institutional Awards for the 2017-2018 academic year.
• The award provides university tuition, $24,000 stipend, participation in the Institute on Teaching and Mentoring and professional development from the SREB staff.

College of Humanities and Sciences
  Psychology:
    Catherin Green
    Chloe Walker
  Systems Modeling and Analysis:
    Chelsea Mitchell

School of Medicine
  Biostatistics:
    Victoria Okhomena
  Undifferentiated:
    Martina Hernandez
Dissertation Assistantship Award

• The Graduate School awarded 33 Dissertation Assistantships for the 2017-2018 academic year.
• The award provides university tuition for the fall/spring semesters; $18,000 stipend.

<table>
<thead>
<tr>
<th>College of Humanities &amp; Sciences</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td>L. Douglas Wilder School of</td>
<td>1</td>
</tr>
<tr>
<td>Government and Public Affairs</td>
<td></td>
</tr>
<tr>
<td>Office of Research and Innovation</td>
<td>1</td>
</tr>
<tr>
<td>School of Allied Health Professions</td>
<td>1</td>
</tr>
<tr>
<td>School of Education</td>
<td>2</td>
</tr>
<tr>
<td>School of Engineering</td>
<td>5</td>
</tr>
<tr>
<td>School of Medicine</td>
<td>5</td>
</tr>
<tr>
<td>School of Pharmacy</td>
<td>7</td>
</tr>
<tr>
<td>School of the Arts</td>
<td>1</td>
</tr>
<tr>
<td>VCU Life Sciences</td>
<td>3</td>
</tr>
</tbody>
</table>
2017 Distinguished Dissertation Award

Social Sciences, Business, and Education:
Christy Tyndall, School of Education - Called to Teach: A Mixed Methods Exploration of Community College Adjunct Faculty's Teaching Self-Efficacy

Math, Physical Sciences, and Engineering:
Hasnain Ahmad, School of Engineering - Electric Field Controlled Strain Induced Switching of Magnetization of Galfenol Nanomagnets in Magneto-electrically Coupled Multiferroic Stack.
2017 Outstanding Master’s Thesis Award

Life Sciences:

**Shaun Norris**, VCU Life Sciences, Bioinformatics: *A Pipeline for Creation of Genome-Scale Metabolic Reconstructions*

Social Sciences, Business, and Education:

**Stephanie Wilson**, College of Humanities & Sciences, Department of Psychology: *Predictors of Barriers to Psychosocial Treatment for African American Families of Children with ADHD*

Mathematics, Physical Sciences, and Engineering:

**Yang Liu**, School of Engineering, Chemical and Life Sciences Engineering: *Photoelectrochemical Cell Constructed from BBY Membrane with Various Substrate Materials*

Humanities and Fine Arts:

**Marlea Donaho**, College of Humanities & Sciences, History: *Belle Isle, Point Lookout, the Press and the Government: The Press and Reality of Civil War Prison Camps*
2018 Dissertation/Thesis Awards

• Nominations for 2018 Distinguished Dissertation & Outstanding Master’s Thesis awards will be due on May 15, 2018

• See our website for more details: https://graduate.vcu.edu/life/awards.html
Travel Grants

• The Graduate School awarded 93 travel grants in 2016-17.
• Currently accepting applications for the 2017-18 academic year:
  https://graduate.vcu.edu/student/financing.html
Proposed Questions on Graduate Admissions Application

Question 1 (research experience):

Outside of your university classroom or instructional laboratory settings, approximately how many total hours of experience do you have in the various steps of the research process? Examples include but are not limited to: volunteer or paid activities designed to collect, analyze, or interpret data from field work or laboratory experimentation, or work with a faculty member to collect qualitative or quantitative data through surveys, interviews, or literature-based study. Shadowing or volunteer activities not designed to collect data should not be included.

A. None
B. 50-300 (equivalent up to 20 hrs/week for one semester or summer)
C. 300-1000 (equivalent up to 20 hrs/week for one year)
D. 1000-2000 (equivalent up to 40 hrs/week or full time for one year)
E. More than 2000
Proposed Questions on Graduate Admissions Application

Question 2 (disability):

Do you have a physical, learning, or mental health disability that affects your everyday activities?
A. Yes
B. No
C. Do not wish to provide this information

Note: You may choose not to answer this question. This information is requested solely for the purpose of assessing applicant demographics for the purpose of federal grant funding. It will be reported in aggregate form, will be kept confidential, and has no bearing on admission to any VCU program. VCU welcomes students from diverse backgrounds and offers assistance to those with disabilities. Please contact Disability Support Services on either VCU campus for more information.
Policies and Procedures

Submission of dissertations to ProQuest

ETD formatting

iThenticate

Students participating in commencement before completing all requirements

Increase graduate assistantship stipends to $25,000
Office of Admissions

Lisa Dougherty
RFP Committee

- Lisa Dougherty – Office of Admissions
- Joanne Jensen – Strategic Enrollment Management
- Shelley Jordan – The Graduate School
- Paula Kupstas – School of Allied Health Professions
- Jana McQuaid – School of Business
- Eric Doersch – Technology Services
• Program requirements are clearly delineated
• Program search function/filter
• Branding by department
• Program names will no longer be cryptic
• Custom programming to hide information not required for departmental review
• Much easier to find the applicants in the WebAdmit portal
Visit the Medical Physiology website for detailed information regarding the Master's in Medical Physiology program and application requirements.

Applications and all supporting materials must be received no later than September 15, for full consideration.

Application requirements:

1. Bachelor's degree (or equivalent) from an accredited four-year college or university.

You must own full copyrights to this image!!!
Timeline
Lisa:

This confirms the remote presentation and demo for the faculty and program directors of UniCAS and WebAdMIT.

The planned agenda will be:

1. Intro of Liaison
2. Overview of solution
3. Demo of the student application
4. Demo of the WebAdMIT decision making functionality
5. Q&A

We will record the session so it can be shared for those that cannot make it.

Please join my meeting from your computer, tablet or smartphone.
https://global.gotomeeting.com/join/714228949

You can also dial in using your phone.
United States: +1 (872) 240-9412

Access Code: 714-228-949

First GoToMeeting? Try a test session: http://link.gotomeeting.com/email-welcome
Graduate Admissions Evaluation

Laura Rugless
Sarah John
Sybil Halloran
CourseLeaf Deadlines
Degree Works/Graduate Checkout
3MT Competition
PFF/LEAPD/GSMP

Mark Schaefermeyer
CourseLeaf

DegreeWorks-Graduation Checkout
Please do not wait to the last minute regarding:
Freezes – Final Freeze & Signature deadline is Jan 2nd for Dec grads
Candidacy—especially doctoral candidates
Check the graduation checkout list
Check the Graduation Candidates list – after to make sure students cleared.
Reporting Center-Student Records-Graduation Reports-Graduation Candidates

3MT-Deadline is Oct 6th
Competition is Oct 19th and 20th
Info sessions: Tomorrow and Wednesday

PFF/LEAPD
GRAD 616: Becoming an Entrepreneur is offered this spring.
Taught by Dr Westlake of the Da Vinci Center

Mentorship program
Numbers
Open enrollment- form is available on website-for next year participants
Banner
Social Media
System Access for Program Directors
DocuSign

Shelley Jordan
Banner News

• Banner will have a new look and feel.

• Currently being tested by select group of users before being released to larger Banner user community.

• Removes the dependency on Java.

• Can be used in any browser.

• Banner users will be notified via email when they can have a sneak peak at the new version of Banner.
Social Media

- Facebook, Twitter, Instagram, LinkedIn
  - Email Jamie Taylor (taylorjl25@vcu.edu) with any story, event, announcement you would like for us to post.
# Systems Access Requests

- As Program Directors change, access requests to systems increase.
- Access to be removed from person moving out of PD role.
- Access to be given to person moving into PD role.

<table>
<thead>
<tr>
<th>Program Director System Access Setup</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>System</strong></td>
</tr>
<tr>
<td>Banner</td>
</tr>
<tr>
<td><strong>ApplyYourself (AY)</strong></td>
</tr>
<tr>
<td><strong>Decisions Spreadsheet</strong></td>
</tr>
<tr>
<td><strong>Perceptive Content (ImageNow/WebNow)</strong></td>
</tr>
<tr>
<td><strong>Degree Works</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Sub/Waiver Process</strong></td>
</tr>
<tr>
<td><strong>Reporting Center</strong></td>
</tr>
<tr>
<td><strong>CourseLeaf (CIM)</strong></td>
</tr>
</tbody>
</table>
• Pilot of Degree Candidacy form using DocuSign this past summer was successful.

• Will post link to DocuSign Degree Candidacy form on our website for use by all students.

• Will notify all Program Directors/Staff when link is available for use.

• Expect to tweak form further the more it is used.

• ETD and Special Action forms to follow.

• Request DocuSign account: https://ts.vcu.edu/askit/university-resources/docusign/
How do I gain access to DocuSign?
All active University students, faculty, staff, and affiliates have access to receive, complete and sign documents sent to them in DocuSign. Use your @vcu.edu email address at the following URL and you will be redirected to the VCU CAS login.vcu.edu page for authentication:

Production environment -  https://account.docusign.com
Test environment -  https://account-d.docusign.com

NOTE: VCU employees with a @vcuhealth.org email address must use their eID@vcu.edu for actions requiring elevated access. Issues logging on to VCU CAS should be reported to the VCU Technology Services IT Support Center at 828-2227.
DocuSign Sender
If you are designated by your Department/Unit as a sender, you will need to request DocuSign Sender access. Sender access is required to upload and sign or send documents for signature.

DocuSign Author
If you are designated by your Department/Unit as the creator of templates or powerforms, you will need to request DocuSign Author access. As a general rule, only one or two individuals in a given Department/Unit will be designated as Authors for their Department's documents. The VCU DocuSign support team will assist the implementation.

DocuSign Developer
DocuSign Developer access is required to integrate University applications with DocuSign leveraging APIs. The VCU DocuSign support team will assist the implementation.

Requesting Elevated Access
Prior to requesting elevated access to DocuSign (e.g. Author, Developer), please thoroughly review the New DocuSign Experience User Guide at: https://support.docusign.com/en/guides/ndse-user-guide

To request elevated access, submit the appropriate category of the request at https://servicedesk.vcu.edu under Application/System, DocuSign.