



VCU

Graduate School

Electronic Portfolio (e-portfolio) Requirements for the Preparing Future Faculty (PFF) Program

Objective and purposes of the e-portfolio

The core objective of the e-portfolio is for students to engage in a process of critical reflection on their teaching practice and overall career trajectory as they consider what it truly means to be a faculty member.

The overarching purpose of the e-portfolio is to expose students to and provide support in the development of a teaching portfolio appropriate for an academic job search in the 21st century. The e-portfolio links the skills, tools, and knowledge surveyed, explored, and practiced within the curriculum. The final review of the product is a requirement for the PFF Program Certificate of Achievement.

Development of the e-portfolio

The e-portfolio product used for evaluation in the GRAD 606 Internship in Professional Teaching will incorporate materials completed and revised by the student that are relevant to and appropriate for the student's career and academic job search in the chosen professional/discipline specialty area. The e-portfolio product will include, but is not limited to, the following elements:

1. Statement of acknowledgement or reflection piece on the responsible conduct of research in the student's chosen professional/discipline specialty area; Covered in OVPR 603
2. Curriculum vita; Covered in GRAD 601 and GRAD 605
3. Statement of teaching philosophy and teaching interests; Covered in GRAD 602
4. Statement of research interests; Covered in GRAD 605
5. Career plan; Covered in GRAD 605
6. Sample syllabus for a mock course, including content on course objectives and student assessment; Covered in GRAD 606
7. A lesson plan/activity/lecture outline for a give unit or class meeting; Covered in GRAD 606
8. Student's final report of GRAD 606 Internship of Professional Teaching experience; Other materials that are deemed crucial to the student's job search as deemed appropriate through experience with GRAD 605 (Professional Specialty Seminar) and GRAD 606 (Internship in Professional Teaching).

The final product is expected to be of professional quality in content, presentation, and writing. Please take the time to ensure all required elements are present and have been edited thoroughly. All elements are to be housed in an electronic space via blog, website, visual CV, etc. Creativity is welcomed, but professionalism is a must.