

University Graduate Council Minutes

Tuesday, November 9, 2021 at 3:15pm

Meeting held via Zoom

Members Present: Drs. Jill Bettinger, Kimberly Compton, Paul Thulin-Jimenez, Daniel Lee, Nicki Lee, Nastassja Lewinski, Oonagh Loughran, Julie Patterson, Maike Philipsen, Angela Reynolds, Jo Robins, Sarah Seashols-Williams, Rita Shiang, Fengchun Tang, Stephen Vitiello, and Christopher Whyte

Guest: Alena Hampton, Courtney Holmes, Teresa Nadder, and Jared Schultz

I. The October 2021 UGC minutes were approved electronically.

II. Action Items

College of Health Professions – ALL APPROVED

Department of Medical Laboratory Sciences

Accelerated Program

- BS:MS MLS : Accelerated opportunities tab for medical laboratory sciences

Department of Rehabilitation Counseling

New Concentrations

- MS-RMH-CRCL : Rehabilitation and Mental Health Counseling, Master of Science (M.S.) with a concentration in clinical rehabilitation counseling
- MS-RMH-CMHC : Rehabilitation and Mental Health Counseling, Master of Science (M.S.) with a concentration in clinical mental health counseling

Office of the VP for Research – APPROVED

Center for Clinical & Translational Research

Concentration Closure

- PHD-CTS-PBSG : Clinical and Translational Sciences, Doctor of Philosophy (Ph.D.) with a concentration in psychiatric, behavioral and statistical genetics

III. Committee Reports

A. Committee on Admissions and Academic Standards

No report.

B. Committee on Internal Review

No report.

C. Committee on Policies and Procedures

No report.

D. Committee on Program and Courses

New Business

College of Health Professions – ALL APPROVED

Department of Medical Laboratory Sciences

Accelerated Program

- BS:MS MLS : Accelerated opportunities tab for medical laboratory sciences

Department of Physical Therapy

New Course

- REMS 707 : Programing for Rehabilitation Sciences

Department of Rehabilitation Counseling

Course Revisions

- RHAB 693 : Supervised Clinical Practice in Rehabilitation Counseling
- RHAB 695 : Supervised Clinical Practice in Mental Health Counseling

New Concentrations

- MS-RMH-CRCL : Rehabilitation and Mental Health Counseling, Master of Science (M.S.) with a concentration in clinical rehabilitation counseling
- MS-RMH-CMHC : Rehabilitation and Mental Health Counseling, Master of Science (M.S.) with a concentration in clinical mental health counseling

School of Dentistry – ALL APPROVED

Department of Endodontics & Oral Diagnostic Sciences

New Course

- ORPT 623 : Temporomandibular Disorders and Orofacial Pain

Department of Oral & Maxillofacial Surgery

New Course

- ORSG 701 : D4 Elective in Basic Concepts in Outpatient Anesthesia

Department of Prosthodontics

Course Revision

- PROS 739 : Clinical Fixed Prosthodontics III

Office of the VP for Research – ALL APPROVED

Center for Clinical & Translational Research

Course Revision

- CCTR 801 : Clinical Practicum

Concentration Closure

- PHD-CTS-PBSG : Clinical and Translational Sciences, Doctor of Philosophy (Ph.D.) with a concentration in psychiatric, behavioral and statistical genetics

III. Minor Items for Approval by the Chair and Dean

College of Health Professions – **APPROVED**

Department of Gerontology

Program Revision

- MS-GTY : Gerontology, Master of Science (M.S.)
 - Update to the Admission Entry

School of Business – **APPROVED**

Department of Economics

Course Revision

- ECON 501 : Introduction to Econometrics
 - Update to the course prerequisite

School of Education – **ALL APPROVED**

Department of Counseling and Special Education

Certificate Revision

- CPG-DLD : Disability Leadership, Certificate in (Post-baccalaureate graduate certificate)
 - Update to the Admission Entry

Department of Educational Leadership

Program Revision

- EDD-LSH : Leadership, Doctor of Education (Ed.D.)
 - Removal of the GRE Requirement

Department of Teaching and Learning

Course Revision

- TEDU 511 : Curriculum and Instruction for Residency Programs
 - Adding online modality
- TEDU 516 : Elementary Social Studies Methods
 - Adding online modality
- TEDU 517 : Science Education in the Elementary School
 - Adding online modality
- TEDU 522 : Teaching Mathematics for Elementary Education
 - Adding online modality
- TEDU 561 : Literacy Foundations: Sociological/Psychological Perspectives
 - Adding online modality
- TEDU 566 : Diagnosis and Remediation in Reading
 - Adding online modality
- TEDU 588 : Classroom Management
 - Adding online modality

Certificate Revision

- CGR-TLE : Teaching Elementary Education, Certificate in (Graduate certificate)
 - Adding online modality

School of Nursing – **ALL APPROVED**

Nursing-Dean's Office

Course Revision

- NURS 581 : Adult-Gerontology Acute Care Practicum I
 - Update to the course prerequisite
- NURS 595 : Family Primary Care Practicum I
 - Update to the course prerequisite
- NURS 597 : Psychiatric Mental Health Practicum I
 - Update to the course prerequisite

IV. Changes Approved by the Graduate School (Here as informational item.)

None.

IV. Old Business

None.

V. New Business

Dr. Angela Reynolds led a discussion with the committee pertaining to the restructure of UGC upon the approval of the revised Bylaws.

Major Items that Need Representation from the Submitting Unit:

New Programs

- Should programs give brief presentations when they start working with the SCHEV liaison and before putting items into CIM or have them send a program summary to UGC, so UGC can help identify potential overlap as soon as possible?

New Concentrations

New Certificates

Program Revisions

- Including credit hour changes

Certificate Revisions

New Courses

Course Revisions

- Substantial changes to course descriptions
- Credit hour changes

Update to modality

- Program
- Course

Minor Items that do not Need Representation from the Submitting Unit:

Temporary Suspension of Admission into a Program or Concentration

Permanent Suspension of Admission into a Program or Concentration

Closure

Concentration Closure

Removal of the GRE

Changes to student learning outcomes

Update to admission requirements/deadlines

Update to Bulletin Contact

We did not discuss how the review would be conducted within each of these groups.

UGC Chair:

Pros for keeping the current structure/Suggestions:

- Having the Dean provides the opportunity for a forum for faculty to speak with the Dean.
- Maybe speak with some other councils to see what their structure and/or best practices is. (AAUP, UCC, etc.)
- Challenging to get someone to chair the committee.
- The Dean tends to have extensive knowledge of degree programs and their development.
- Elect a Chair and have Dean serve as an ex officio member but still attend meetings to provide the opportunity for discussion

Cons for keeping the current structure:

- Governance
- Potential conflict of interest with items submitted by Graduate Dean
- Administrative burden for an elected chair (will likely need an assistant)
 - Incentive the position by having the chair not to program and/or course reviews, but rather they set the agenda and run the meetings. May not need to review items

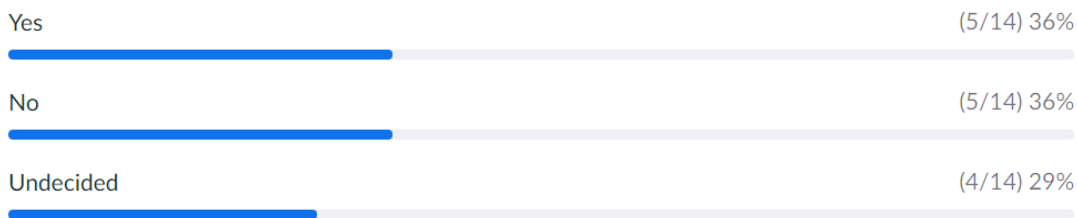
Ideas directly related to the Agenda Items regardless of who is Chair:

- Standing agenda items based off the duties listed in the Bylaws
- Send out a call for agenda items in advance of a meeting
- Allow members to have items they want discussed on the agenda (ex. Historical Repeat policy)

Quick Poll Chair of University Graduate Council before moving to next topic:

1. Should the Chair of the UGC be the Graduate Dean (Single Choice) *

14/14 (100%) answered



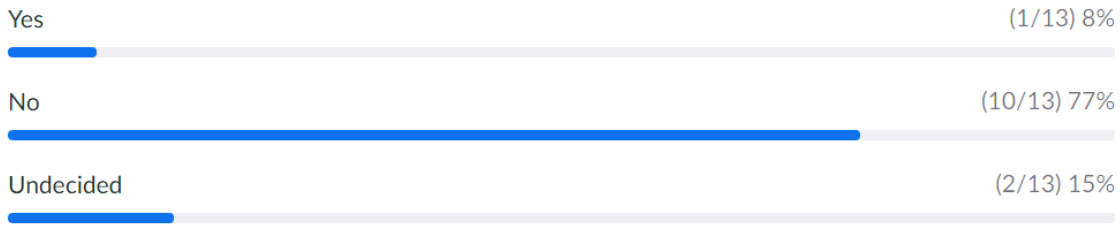
Administrative faculty as UGC members:

Discussion was about scenarios where this might cause an issue, is this happening, and what level of administration are we focusing on. End this with a quick poll for which we clarified was related to Associate Dean or above. No poll was done for administrative ranks that were lower.

Quick poll: Should administrative faculty (Associate Dean, etc.) serve on UGC

1. Should administrative faculty (Associate Dean, etc.) serve on UGC (Single Choice) *

13/13 (100%) answered



Internal Review Committee

Provost Office Program Reviews

- When these reviews occur, can this committee be given a report on the outcomes of those reports
- Are certificate programs included in these reviews

Current Issues

- Lack of substantive work
 - P&C and Appeals currently do most of the work leaving other members with little to focus on
- Lack of training on what should be done

Further Suggestions

- New member Orientation
- Use a future meeting to continue this conversation. Maybe that second half of our first spring 2022 meeting?
- This committee could be an opportunity to better understand what the Graduate School is doing and how the committee can work in tandem to better our university
- This committee needs a better understanding of what it should or could be doing.

VI. Chair's Report

None.

Meeting adjourned: at 4:38pm.